

Office of the Director, Centre for Internal Quality Assurance (CIOA)
Krishna Kanta Handiqui State Open University

Annual Action Plan 2021-2022

Month	Activities
April, 2021	<ul style="list-style-type: none">• Workshop on Question Paper Setting• UGC/NAAC related activities including DVV for SSR
May, 2021	<ul style="list-style-type: none">• Preparation and Submission of CIQA Annual Report• UGC/NAAC Portal related activities
June, 2021	<ul style="list-style-type: none">• Preparation for NAAC Peer Team Visit• Audit of Support Services for Learners (Phase 1)• SLM Audit Committee Meeting to finalize the modalities for SLM Audit of Assamese Translation• UGC Portal related activities
July, 2021	<ul style="list-style-type: none">• UGC Portal related activities• Employers' Feedback• Parents' Feedback• Audit of ICT based services (Phase 1)
August, 2021	<ul style="list-style-type: none">• Administering Feedback Survey among Teaching and Non-teaching Staff of KKHSOU• Preparation of Programme Guide in Assamese• Training Programme on Leadership Development for the Officers of KKHSOU• Audit of Multimedia Materials Phase 1 (Audio-Visual study material audit)• UGC Portal related activities
September, 2021	<ul style="list-style-type: none">• Expectation Survey from the Newly Admitted Learners of KKHSOU• Obtaining Feedback Surveys from Stakeholders as inputs for quality improvement (Phase 1- Coordinators and Centres-in-charge)• Internal workshop for development of quality benchmarks for faculty members and officers of KKHSOU• UGC Portal related activities

October, 2021	<ul style="list-style-type: none"> • Case discussion on Best Practices in ODL institutions • Updation of Admission Data of KKHSOU • Research workshop for faculty members of KKHSOU • Obtaining Feedback surveys from stakeholders as inputs for quality improvement (Phase 2- Counsellors) • UGC Portal related activities
November, 2021	<ul style="list-style-type: none"> • Interactive Session on Emerging Trends in research on open education • Effectiveness research on MOOC/OER/Online/ODL Programmes (Solicitation of proposals from KKHSOU faculty regarding Programme effectiveness research which may be awarded as Minor Research Project) • UGC Portal related activities
December, 2021	<ul style="list-style-type: none"> • UGC Portal related activities • Alumni Feedback Survey on Quality perspective • Talk on Creativity and Innovation • Feedback survey among the Current Learners of KKHSOU
January, 2022	<ul style="list-style-type: none"> • Workshop on automation of academic and administrative activities in KKHSOU and action agenda • Training Programme on Improving Personal Effectiveness for Grade III & IV staff of KKHSOU • Quality Assurance Toolkit (CEMCA) • UGC Portal related activities
February, 2022	<ul style="list-style-type: none"> • Training Programme on Improving Personal Effectiveness for Grade III & IV Staff of KKHSOU (Phase-2) • Preparation of SLM Audit Report and circulate the report among the concerned for compliance • Preparation of Learner Support service Audit Report
March, 2022	<ul style="list-style-type: none"> • Documentation of yearlong activities to meet the requirements of NAAC, UGC and AISHE • Preparation of CIQA Action Plan for the year 2022-23 • Preparation of Quality Assurance Report in UGC DEB Portal
